

2018

2019

University
of Denver



Table of Contents

- 1. **Mission Statement** 2
- 2. **Membership** 2
- 3. **Registration and payment policies** 2
- 4. **Tryout Policies and Procedures.** 5
- 5. **Attendance Policy** 6
- 6. **Dress Code** 6
- 7. **Travel** 7
- 8. **Individual Team Finances.** 8
- 9. **Academics** 10
- 10. **Volunteering/Fundraising** 10
- 11. **Scheduling** 10
- 12. **Communication** 10
- 13. **Sportsmanship** 12
- 14. **Locker Room Supervision** 13
- 15. **Ritchie Center Facility Rules** 14
- 16. **JPH Player Policies** 16
- 17. **JPH Coaches Policies** 16
- 18. **JPH Parent Policies** 18
- 19. **JPH Manager Policies** 19
- 20. **Alcohol, Tobacco, Drugs** 19
- 21. **Issues and Concerns** 20

1. **MISSION STATEMENT.** It is our objective to provide players with a fun and safe place to play, enjoy and learn about the sport of hockey; by teaching sportsmanship, hockey skills, and proper fundamentals in a positive environment for all involved. We will strive to enable each and every player to reach their full hockey potential, while growing and developing in both the sport and life.

1.1. **CORE VALUES.** We strive to hold these words close to our hearts and in our minds. We guide our players with a simple intention; *they should leave the rink with increased skills on the ice and in life through...*

INTERGRITY - TEAMWORK - PASSION - DEVELOPMENT

These simple statements are the cornerstone from which we build our program. Utilizing these values and emulating their message creates a positive environment where future leaders are created.

2. **MEMBERSHIP.** Jr. Pioneers Hockey considers parents and guardians of players to be members of the Jr. Pioneers Hockey Association. As members, parents and guardians are subject to fines and/or suspensions for violations of USA Hockey, CAHA and Jr. Pioneers Hockey policies and procedures. CAHA Policies and procedures can be found at this [link](#).

- All members shall be bound by the rules and regulations found in this Parent/Player Handbook of Jr. Pioneers Hockey as approved by the University of Denver. These rules and regulations may be amended or repealed at the discretion of the University of Denver Manager of Youth Hockey Operations, Director of Joy Burns Arena, Vice Chancellor of Recreation, and the University of Denver.
- All Jr. Pioneers Hockey members shall act appropriately and display good sportsmanship by showing a positive attitude toward the game and all of its participants, parents, spectators, coaches, and guests.
- Physical or verbal abuse towards others will not be tolerated.
- All coaches, players, and parents are required to sign the Jr. Pioneers Hockey Parent and Spectators Code of Conduct and any other USA Hockey forms as appropriate.
- All coaches, players, and parents that serve as a coach, manager, that are responsible for team related duties to which they have contact with players must register online with CAHA and USA Hockey each season.
- Our association will abide by and act in accordance with Articles of Incorporation, Bylaws, Rules and Regulations, and Playing Rules of the USA Hockey and CAHA.
- Jr. Pioneers Hockey is not a board run association and is a recreational program within University of Denver's Athletics and Recreation Department. Decisions made by and for Jr. Pioneers Hockey and voting for CAHA and CCYHL are made by Jr. Pioneer's Hockey officials appointed by the University of Denver. Jr. Pioneers Hockey families and participants are not voting members of JPH, CAHA or CCYHL.
- At the end of the season, JPH will publish an annual report to its members giving information about highlights of the season, survey feedback and a financial summary.

3. **REGISTRATION AND PAYMENT POLICIES.** These registration and payment policies are to provide information regarding player registration and the payment of fees. Registration and payment requirements must be met in order to be considered a member in good standing of the Association and DU Athletics and Recreation programs. Information regarding registration will be provided to all Association members within a reasonable period of time prior to registration.

3.1. **REGISTRATION.** All players must be registered with the appropriate organizations prior to being rostered on any team for the season.

- All fees and dues must be paid by the deadlines. Any requested deviation in association payment plans must be to the University of Denver, Director of Joy Burns Arena. Deadlines for team fees will be set by the team Manager.
- Members must complete their registration and arrange payment prior to the registration deadline.
- The balance of fees must be paid prior to the deadlines as outlined in the payment options of this document, unless a payment plan has been established with the University of Denver, Director of Joy

Burns Arena. Failure to meet the deadline will result in the player being removed from the team until all fees have been paid.

- Player withdrawal. If a player is unable to complete the season due to injury or family relocation, a prorated refund may be granted. A physician statement will be required on all injury refunds. If a player leaves the Association prior to team tryouts, a refund will be processed. If a player leaves the Association after the conclusion of team tryouts due to dissatisfaction with team placement, refunds may not be granted. Any request for refund or change in player status must be submitted to the University of Denver, Manager of Youth Hockey Operations in writing, and granting of such requests is at the sole discretion of, and in accordance with, DU Athletics and Recreation administration and policy.
- Player Financial Release. All players who were rostered with a different organization during the 2015-2016 season must receive a signed player release from that organization prior to trying out for the Jr. Pioneers. For players that were selected on tournament teams, they must also have a signed release from their organization for any period they are competing for a different organization during the current season. Once the player returns, the Player will again have to receive a signed release from the temporary organization prior to being added back onto their home organization roster.
 - Non-payment of fees without prior arrangement may result in suspension from Jr. Pioneers Hockey activities. Any player leaving the Association will not be granted a release until all fees are paid and they are in compliance with CAHA and CCYHL rules and regulations.
 - If fees are not paid, the family will be notified and they will have the opportunity to make the necessary arrangements to fulfill the payment. If the payment arrangement is not met, the player will be placed on a delinquent list which will keep the player from playing for any organization in the state until the payment has been made.

3.2. PLAYER REGISTRATION. In order to be considered as a player for a JPH team, players must be registered with JPH through the deposit/tryout process. If the player is selected for a JPH team, a registration packet will need to be completed with more information necessary for the University of Denver, CAHA, USA Hockey purposes.

- The following registrations must be completed prior to the tryout process:
 - USA Hockey Registration ([Here](#) - this will include your registration with CAHA)
 - Player Financial Release, as stated above. Only for players that did not play in the Jr. Pioneers Program the previous season.
 - University of Denver Acknowledgement of Risk Form
- The following registrations must be completed after being selected for a JPH Team
 - JPH Payment Agreement
 - JPH Jersey Rental Agreement
 - CAHA/AVS CARES. CAHA requires that at least one parent/guardian of each player become registered with CAHA/Avs Cares each season. Registration and information is available [here](#).
 - USA Hockey Code of conduct
 - USA Hockey Consent to treat

3.3. MANAGER REGISTRATION. Each team will need a parent to assist in coordinating official team functions and be the point person for communication. Once your player makes a team, please let JPH know if you are interested in becoming a team manager. All team managers must register with USA Hockey online each season and provide a confirmation copy/number to the Association.

- USA Hockey Registration ([Here](#))
- USA Hockey Code of conduct
- USA Hockey Consent to treat
- Managers must also Register with CAHA [here](#)
- USA Hockey Safesport Certification ([Here](#))

3.4. COACH REGISTRATION. The following registration/documents must be completed and a copy must reside with JPH:

- USA Hockey registration ([Here](#))
- USA Hockey CEP Certification ([Here](#) - by 12/31 of the current season)

- USA Hockey Age Specific Module Certification ([Here](#))
- USA Hockey Safesport Certification ([Here](#))
- Concussion Certification ([Here](#))
- USA Hockey Code of conduct
- USA Hockey Consent to treat
- CAHA Registration and background check ([here](#))
- University of Denver Acknowledgement of Risk Form
- University of Denver Background Check
- CPR/AED/First Aid Certification

3.5. PAYMENT AGREEMENT. This agreement is between University of Denver Jr. Pioneers Hockey (Jr. Pioneers Hockey) and the undersigned Parent/Legal Guardian for participation of the designated player(s) in Jr. Pioneers Hockey for the 2017 - 2018 hockey season. Placement of a player on a team is at the discretion of the coaching staff and the Manager of Youth Hockey Operations. If a player is cut at any time during the season for disciplinary reasons, no refund will be granted. If a player qualifies for and is selected to a team, all fees become non-refundable. At the discretion of the Manager of Youth Hockey Operations and Director of Joy Burns Arena a portion of fees may be refunded to a player who receives a season-ending injury or illness, or moves out of state. Fees will not be reduced for cancelled practices, player terminations, player suspensions, or player resignations.

- You are required to fulfill the payment of fees for the season. If any player's fees are not paid when due, the player is subject to immediate suspension from any Jr. Pioneers Hockey activities.
- If any payment is returned for insufficient funds, closed account, or a stop payment order, the parent/legal guardian may be liable for a \$25.00 administrative fee as well as any additional charges, penalties, or damages authorized by law. If the University of Denver takes legal action to collect any unpaid fees, the prevailing party shall be entitled to an award of attorney's fees, court costs, and any other costs of collection.
- No player will be permitted to participate until the Agreement is executed by the parent/legal guardian and the registration fee(s) have been paid in full, or a payment plan has been selected. Please make any special payment requests in writing to the Director of Joy Burns Arena.
- As a member of the Jr. Pioneers Hockey Program you agree that if your player's fees and/or balances are not paid by September 15th , (Pee Wee and older), October 15th (Squirts and U8s) or in the payment plan you have agreed to follow, your child will not be allowed to play or practice until payment is made.

3.6. PAYMENT OPTIONS. Your Jr. Pioneers Season Fees, may be paid by paying the Full Balance or through a Monthly Payment Option. These options will be communicated and shared with you once your player has been selected for a team.

- ***Any questions or concerns about payment of fees must be directed to the University of Denver Director of Joy Burns Arena.***
- Monthly Payment Information. If you would like to change the account of your monthly deduction, please complete the appropriate section for doing so. For automatic bank draft payment: Attach your voided check and mail or drop-off to the Joy Burns Arena Front Desk. For credit card payment: Mail or drop-off at the Joy Burns Arena Front Desk.
- Automatic Bank Draft Payment. You may authorize your bank to honor pre-authorized drafts drawn by the University of Denver Jr. Pioneers Hockey on my account for membership payments. When the bank honors the draft by charging my account, such drafts constitute my receipt for payment. Should any draft not be honored by said bank, it is understood that the payments is to be made by me in the amount of said payments plus a service charge. I understand that this agreement is an instrument for payment for the membership purchased. If at any time there is to be a change, deletion or cancellation of my membership, it is to be submitted in writing to the University of Denver the Jr. Pioneers Hockey Administration, along with membership card(s) by the 3rd of the preceding month for the change. Failure to do so will result in that month's draft being non-refundable.

- Credit Card Payment. You may authorize your bank to process membership dues on the charge card indicated below by the University of Denver Jr. Pioneers Hockey. When your credit card company charges your account, such charge constitutes your receipt for payment. Should any charge not be honored by said credit card company, it is understood that the payment is to be made by me in the amount of said payments plus a service charge. You understand that this agreement is an instrument for payment for the membership purchased. If at any time there is to be a change, deletion or cancellation of my membership, it is to be submitted in writing to the University of Denver Jr. Pioneers Hockey Administration, along with membership card(s) for cancellation, by the 3rd of the preceding month of the change. Failure to do so will result in that month's draft being non-refundable.

4. **TRYOUT POLICIES AND PROCEDURES.** The CCYHL will establish league-wide tryout dates. A complete list of times and dates for tryouts will be given prior to or during registration. Dates and times will also be listed on the website under [Registration and tryouts](#).

4.1. TEAM TRYOUT PROCEDURES. Player selection will be completed with the participation of team coaches and may include independent evaluators. All coaches will use an evaluation system administered by the University of Denver, Manager of Youth Hockey Operations. The University of Denver, Manager of Youth Hockey Operations will assist the head coach and staff in the final decisions. Fairness will be adhered to in every effort to establish the most competitive teams possible.

- If any questions should arise concluding the team assignments, you will have an opportunity to address these concerns with the University of Denver, Manager of Youth Hockey Operations.
- The University of Denver, Manager of Youth Hockey Operations will determine the number of ice sessions for each age division. The AA coach will select his players first, the A team will select second, the remaining players will be assigned to the B1 (Crimson) team and then B2 Gold team should there be that many teams (C team for squirts). The University of Denver, Manager of Youth Hockey Operations must approve all final rosters. Coaches are not allowed to tell players prior to the posting of the team results on the assigned date and time. Coaches will not discuss tryout matters with parents or players, until the tryout process is over.
- If you are chosen for a team, you are expected to play on that team. If a player does not wish to play on a team, all arrangements must be made with the University of Denver, Manager of Youth Hockey Operations. There must be a significant reason or conflict for not playing on that team (academic, family, etc.). The University of Denver, Manager of Youth Hockey Operations will evaluate each individual situation.

4.2. COACHES TRYOUT CONDUCT

- Coaches will not have communication with any parents during the tryouts.
- Coaches will not tell players at the rink what team they made
- Coaches will not call players before the designated time.
- Coaches will be professional throughout the entire tryout process.
- Coaches will not deviate from the tryout process unless the University of Denver Manager of Youth Hockey Operations is informed and approves the suggestion.

4.3. PARENTS TRYOUT CODE OF CONDUCT

- Parents will drop off their players, make sure all documents needed have been received and may stay to watch the tryouts. Parents are not allowed in the locker rooms to help their player get dressed. If Players need assistance with gear, once the player is dressed the player can come out of the locker room to receive assistance with skates.
- Parents will not stand by the glass anywhere around the rink. Banging on the glass is not permitted.
- Parents will not approach coaches about tryouts at random. They must first call the University of Denver, Manager of Youth Hockey Operations immediately following tryouts and set up a meeting.

- Parents breaking the rules will be asked to wait outside until their player exits the building. A second infraction during the same tryout could mean expulsion from the program. The University of Denver, Manager of Youth Hockey Operations will make the final decision in such situations.

5. **ATTENDANCE POLICY.** Competitive Youth Hockey comes with a required level of commitment from the players, families, coaches and volunteers. It is vital to the integrity of the program that everyone involved be dedicated to the continued growth and development of Jr. Pioneers Hockey. In order for everything to function as expected and for the team to be successful the following will be required.

- Your child is expected to attend all practices, games and in-season tournaments
- Families will be expected to review the schedule for any possible conflicts in scheduling and will report those conflicts to the coach.
- Families are expected to inform their coach if they are going to be absent, via email or phone call (Note: These absence notifications should be made as soon as possible).

5.1. EXCEPTIONS TO THE ATTENDANCE RULES

- Family Emergencies. These will always be put before hockey. Please inform the coaching staff of the family emergency. No repercussions will be taken in the event of a family emergency.
- Player Injury. Players who are injured will not be counted as absent.
- Act of God. Foul weather, snow storms are acceptable excuses for missing activities providing they are approved by the coach. Traffic and “running late” are not acts of God.
- Leaves of Absence due to Academic Standing. If the parent of a player feels it necessary to remove a player from practice for a time of more than a week due to academic standing, no penalty will be assessed.
- Parents are not an exception to the rule. If a parent got off work late or forgot there was a practice that day, is NOT an acceptable reason for missing practice. This Program understands Moms and Dads have a huge impact on a player’s ability to arrive on time to scheduled events, so more communication is better than less.

5.2. ARRIVAL TIMES-MINIMUM EXPECTATION.

- Players are expected to be in the locker room for on ice practices at least 15 minutes prior to ice time. We understand that there may be days that this is not likely due to family and work obligations. Please make your best effort to get your player to the rink in time for practice. This is so players can be ready for the start of practice.
- Players will be expected to check-in at the JBA front desk before each practice and/or dry land practice.
 - Check-in will require players to mark off their names on the provided team roster at the JBA Front desk.
- Players are expected to be at games, in the locker room at least 45 minutes prior to the start time of a game, unless otherwise instructed by the coach.
- Players are expected to be at all off - ice activities on time. Off-ice training will generally be prior to or after a scheduled on-ice practice.
- Dry land will meet in JBA, unless a specified place has been determined beforehand and published.

6. **DRESS CODE.** A dress code will be mandatory for each team.

6.1. Equipment requirements. Jr. Pioneers players will be required to wear a certified black helmet, black pants (breezers) or shell.

6.2. Practice on-ice Dress Code. Jr. Pioneers players are required to wear the practice jersey and practice socks issued to them at the beginning of the season. Any other jersey is not considered part of the uniform and may be asked to leave the ice until the required uniform is worn.

6.3. Dry land dress code. Jr. Pioneers players are required to wear a t-shirt, shorts and athletic shoes for dryland practices.

6.4. Game dress code. Jr. Pioneers players will rent game jerseys for the season. If the jerseys are damaged beyond normal wear and tear, you will be responsible for paying the replacement fee, which is \$150 per jersey.

- We only use one set of game socks. These are yours to keep and do not need to be returned at the end of the season. These are for games and not for practice.
- Teams are required to dress in the following manner per age group, unless otherwise instructed by the coach;
 - U10 - team sweat suit or dress pants, dress shirt or polo and team jacket (if weather permits)
 - U12 - dress pants, collared shirt and team jacket (if weather permits)
 - U14 - dress pants, collared shirt and team jacket (if weather permits)
 - U16 - dress pants collared shirt and team jacket (if weather permits)
 - U18 - dress pants, collared shirt and team jacket (if weather permits)
- NO HATS (a winter skull or beanie or dress hat are ok), NO WHEELY SHOES. Players who are not dressed according to dress code designated by the team will be subject to disciplinary action, including but not limited to loss of ice time, and/or game suspensions.
- Players must represent themselves in a manner befitting of Jr. Pioneers Hockey when they are at any rink. No offensive clothing or clothing with offensive language is to be worn at any time during a Jr. Pioneers function. If you question whether it is offensive, don't wear it.

7. **TRAVEL.** When traveling to a road game whether in Denver or elsewhere, the team is expected to maintain the highest standard of professionalism. Curfew will be mandatory for all players, NO exceptions, for overnight trips. The individual teams coach will set the curfew for all players. Any player not meeting curfew will be subject to disciplinary action, including but not limited to loss of ice time, and/or a scratched from the next game. The Jr. Pioneers travel regularly to play individual games, two or three games at a time, or in tournaments, have some teams where travel is limited to only a few events per year, and some teams where there is no travel other than local travel to and from our own arena. The Jr. Pioneers have established policies to guide our travel, minimize one-on-one interactions and reduce the risk of abuse or misconduct. Adherence to these travel guidelines will increase player safety and improve the player's experience while keeping travel a fun and enjoyable experience. We distinguish between travel to training, practice and local games or practices ("local travel"), and team travel involving a coordinated overnight stay ("team travel").

7.1. Local Travel. Local travel occurs when the Jr. Pioneers or one of its teams does not sponsor, coordinate, or arrange for travel.

- Players and/or their parents/guardians are responsible for making all arrangements for local travel. The team and its coaches, managers or administrators should avoid responsibility for arranging or coordinating local travel. It is the responsibility of the parents/guardians to ensure the person transporting the minor player maintains the proper safety and legal requirements, including, but not limited to, a valid driver's license, automobile liability insurance, a vehicle in safe working order, and compliance with applicable state laws.
- The employees, coaches, and/or volunteers of the Jr. Pioneers or one of its teams, who are not also acting as a parent, should not drive alone with an unrelated minor player and should only drive with at least two players or another adult at all times, unless otherwise agreed to in writing by the minor player's parent.
- Where an employee, coach and/or volunteer is involved in an unrelated minor player's local travel, efforts should be made to ensure that the adult personnel are not alone with the unrelated player, by, e.g., picking up or dropping off the players in groups. In any case where an employee, coach and/or volunteer is involved in the player's local travel, a parental release should be obtained in advance.
- Employees, coaches, and volunteers who are also a player's parent or guardian may provide shared transportation for any player(s) if they pick up their player first and drop off their player last in any shared or carpool travel arrangement.
- It is recognized that in some limited instances it will be unavoidable for an employee, coach or volunteer of Jr. Pioneers or one of its teams to drive alone with an unrelated minor player. However,

efforts should be made to minimize these occurrences and to mitigate any circumstances that could lead to allegations of abuse or misconduct.

7.2. **Team Travel.** Team travel is overnight travel that occurs when the Jr. Pioneers or one of its teams sponsors, coordinates or arranges for travel so that our teams can compete locally, regionally, nationally or internationally. Because of the greater distances, coaches, staff, volunteers and chaperones will often travel with the players.

- Jr. Pioneers Teams will be competing in tournaments within the state as well as a potential out of state tournament. Though we require all players to attend all tournament games, we cannot force you to do so. However, ***if there are expenses necessary for the team to compete in the tournaments selected, all participants are required to contribute their share regardless of their attendance or not.***
 - For example; if a player is not able to attend a tournament in Vail, they are required to contribute to the teams' expenses for the tournament fee and coaches' expenses. They are not, however, required to pay for any team functions while at the tournament (team meals, activities, and other such functions) as only the players at those functions are required to pay for those events.
- The Jr. Pioneers or the team's manager will provide reasonable advance notice before team travel. Travel notice will also include designated team hotels for overnight stays as well as a contact person within the Jr. Pioneers or the team. This individual will be the point of contact to confirm your intention to travel and to help with travel details.
- The Jr. Pioneers will post specific travel itineraries when they become available. These will include a more detailed schedule as well as contact information.
- Regardless of gender, a coach shall not share a hotel room or other sleeping arrangement with a minor player (unless the coach is the parent, guardian or sibling of the player).
- The coach will establish a curfew by when all players must be in their hotel rooms or in a supervised location.
- The team personnel shall ask hotels to block adult pay per view channels.
- Individual meetings between a player and coach may not occur in hotel sleeping rooms and must be held in public settings or with additional adults present.
- If disciplinary action against a player is required while the player is traveling without his/her parents, parents will be notified before any action is taken or immediately after the action.
- No coach or chaperone shall at any time be under the influence of alcohol or drugs while performing their coaching and/or chaperoning duties.
- In all cases involving travel, parents have the right to transport their minor player and have the minor player stay in their hotel room.
- Prior to any travel, coaches will endeavor to make players and parents aware of all expectations and rules. Coaches will also support chaperones and/or participate in the monitoring of the players for adherence to curfew restrictions and other travel rules.

8. **INDIVIDUAL TEAM FINANCES.** Each team will have at least 1 parent appointed team manager. The manager(s) are responsible for setting up a team account, generating a budget that is available to view by any team member at any time, collecting team funds, depositing these funds into the team account and keeping a detailed record of all accounting processes.

8.1. The team manager will create a budget based on the following criteria:

- Coaching travel expenses and team function expenses
- Team functions
- Agreed upon Individual team required equipment (training aids, first aid kit, tape, mouth guards, Team Snap, etc.)
- Other items if needed

8.2. The team manager will come up with a detailed budget which will include all the above expenses or projections of these expenses. This number will then be divided by the number of players on the team and each parent is expected to pay their portion in a timely manner at the team manager's request.

- 8.3. Please keep in mind that these accounting records MUST be kept in a well-managed order. They also must be available for review by any team member within 24 hours' notice. All receipts must be kept for at least two months after the season's end.
- 8.4. All players/families are expected to contribute to the team fees even if they opt not to participate in a tournament. However, this does not include functions which should be handled on an individual attendance basis (for example, if the team does a pizza party, only the people that are able to come to the party should pay for the party. Families must let the manager know if they are able to attend or not with enough time to make appropriate arrangements.
- 8.5. Team Season Expenses.
- Collection of Funds. The team manager, or a representative designated by the team, will collect team fees for team needs (extra, mouth guards, helmet and skate kit, etc.) and use an excel spreadsheet to keep track of team transactions and family collections.
 - Team Account. The account representative for the team will be required to keep an accurate account of the team fees and will need to be up to date. Any and all families may request and will be granted the right to see the team account. Any fundraising done by the team must also be accounted for.
 - Coach Travel Expenses. Jr. Pioneers Hockey Head Coaches travel expenses will be covered by team fees and will be provided in the following circumstances:
 - USA Hockey National Championships
 - All Tournaments played out of the state of Colorado
 - All Tournaments within the state of Colorado
 - In order for Head Coaches to receive reimbursement for expenses they are required to provide actual receipts to the team manager for all accrued expenses. Team managers have the option of paying for certain travel expenses ahead of time, or at time of required payment, if they so choose (Such as flights, rental cars, per diem, hotels). ***Jr. Pioneers have been making an effort to not have parent coaches for their teams. Thus, teams must plan on Travel Expenses for 1 assistant coach as well. The association believes that strong consideration should be made on behalf of inclusion for non-parent assistant coaches that have demonstrated a commitment to the team. In order to minimize the expenses for 2 coaches, the coaches will share hotel rooms and rental cars, but, they will need the airfare and per diem covered separately.***
 - Air Travel Events
 - All airfare associated with travel to and from the event
 - Hotel accommodations during the event
 - Rental Car during the event. (Reasonably Priced)
 - Per Diem of \$45 per day during the event
 - Gas for vehicle travel to/from events
 - Car Travel Events
 - Hotel accommodations during the event
 - Per Diem of \$45 per day during the event
 - Gas for vehicle travel to/from events
 - Bus Travel Events
 - Hotel accommodations during the event
 - Per Diem of \$45 per day during the event

9. **ACADEMICS.** All coaches are expected to support the academic standard set forth by the individual player's parents. All coaches will support the parents in their academic decisions regarding their child. It is not up to the team staff to set any academic standards for players. Parents are expected to set the academic standards for their individual player along with setting the consequences should the standards not be kept. If a parent expects their player to maintain a minimum GPA in order to play hockey, this is their decision. The coach will accept their decision and suspend the player from play, at the parent's request, until the GPA is at an acceptable level approved by the player's parents. Upon the players return from academic suspension the player will face no further disciplinary action from the team staff.
- 9.1. STUDY HALL. JPH will make every effort to provide a space for players to work on their academics prior to and after practice. This is not mandatory, however, for families that have more than one participant in the program or have to drop off their player early, study hall will be a good location for them to get some of their studies completed.
- 9.2. TUTORS. JPH will be working with the student body at the university to potentially provide a service for players needing extra help with their studies. A procedure for scheduling a tutor will be provided in order for the tutor to prepare for assisting the player.
10. **VOLUNTEERING/FUNDRAISING.** *To benefit the success of our program each family will be expected to volunteer. Volunteer position could be, but not limited to, working concessions at home tournaments, scoring home games and/or home tournaments, clock-keeping home games and/or home tournaments, Penalty box presence at home games and/or tournaments, locker room supervision, penalty box supervision.* Fines in the amount of \$100 may be assessed to individual families who do not support their team and volunteer positions.
- 10.1. Individual teams will decide if they wish to fundraise outside of JPH events to pay for team fees, which may include but not limited to tournaments, coaches travel, and end of season party. Options will also be given to participants who wish to fundraise outside of their team to help pay their individual fees for tournaments and travel if team fundraising is not available to a player.
11. **SCHEDULING.** All practice schedules will be posted online and on the individual team's pages. Please see the website section in this document for the communication timeline policy pertaining to the scheduling page being updated.
- 11.1. All schedules and ice time will be set up to be in compliance with the ADM and CCYHL agreements and policies. Games may not be posted on our website due to the fact that the home team can change the dates and not update us if we are the visiting team. For game schedules please check the Sport Ngin web site for up to date information through the CAHA Website [Here](#).
- 11.2. Scrimmages can be posted on the website. This can be done by either the team manager or the coaching staff through the Manager of Youth Hockey Operations. All on ice practices and off ice training dates and times will be posted on the website as soon as they are available.
12. **COMMUNICATION.** Communications from the program will be posted on the website or sent out in an e-newsletter and/or email. Please be sure to check the website and your email frequently during the season.
- 12.1. Team Managers. Individual team communication will be handled by the team managers. All communications from the coaching staff may come from the team manager or the coaches. The vast majority of team communication will come in email or text form.
- 12.2. 24 Hour Rule. USA Hockey has a very strict 24 hour rule. If you have an issue that you feel needs to be addressed you MUST wait at least 24 hours before bringing it up to any member of the teams staff including the team manager. No comments or complaints will be heard by any member of the staff within 24 hours of the incident in question. After the 24 hours has passed, the issue must be brought up in an adult, responsible manner, befitting a Jr. Pioneers participant, otherwise it will NOT be heard.

- DO NOT write a lengthy email with the issues you have. All concerns will be handled face to face/in person. Coaches are directed to delete lengthy emails that ramble with a concern. If you have a concern that you need to bring to the coaches attention, the request to set a time to have the conversation should be short.

12.3. Communication Concerns. Please follow the below steps if you have a program, facility or coaching concern. We will strictly adhere to this communication flow chart and appreciate you following the communication protocols. If the appropriate avenues are not followed, you will be asked to follow the chain. Bypassing a step because you are afraid of repercussions on your child during team activities will most likely not be received as a valid reason.

Coaching Related Concerns:



Program Related Concerns:



Collections and Accounting Concerns



Facility Related Concerns:



12.4. WEBSITE. The Jr. Pioneers hockey website is the primary form of communication for the program. All major information and schedules will be posted on the site. Each individual team has a webpage and their own set of information. Practice and scrimmage schedules will be posted in the scheduling section of your team’s page. However, all CCYHL game schedules will ONLY be on Sport Ngin, you will not find your complete game schedule on your team’s page.

- Please take time to familiarize yourself with your team webpage to ensure you don’t miss any team functions or important information.
- JPH Home Page: <http://ritchiecenter.du.edu/ice/jr-pioneers-hockey/>. From time to time changes need to be made on the schedule at the last minute. If the change needs to be made to the schedule within 10 days of the event it will be communicated via email to all who are affected by the change. If the event which is to be changed is greater than 10 days out, no notification will be given.
- Schedules for practices will be posted to the site and will be between 2-4 weeks out.
- Games schedules will only appear on the JPH site for home games. Please refer to the Sport Ngin schedule for the full game schedule.

12.5. Sport Ngin. Sport Ngin is the official website for all scheduled CAHA games, including CCYHL games and all Colorado tournaments. All Registered Member Teams (including Jr. Pioneers) shall be required to properly record the participants, goals, penalties, etc. of any Game in Sport Ngin. Sport Ngin is also used for player, team and association statistics.

- Games will fall into one of the following Sport Ngin Season categories:
 - League Games – This category is for the games scheduled among member Association for the purpose of establishing league standings. This includes Tier I, Tier II and CAHA member Leagues. A separate *Season* is established for each league, i.e. Tier I, Tier II, CDYHL, CCYHL, etc. and each league shall designate a Sport Ngin League Administrator

- Colorado Tournaments – This category is for the tournaments hosted by the CAHA Member Associations. Associations are required to use Sport Ngin for all tournament games. Each tournament will be set up in Sport Ngin as a season and the host association shall designate a Sport Ngin Tournament Administrator
- Non-League Games – This category is for all non-league games team plays. This includes all games that do not fall into one of the categories above such as non-league games between USA Hockey registered teams and/or out of state tournaments.
- 8 & Under teams shall not use Sport Ngin for their games and/or tournaments/jamborees

12.6. Changing Sport Ngin Stats. No changes will be allowed in Sport Ngin once a game has been closed. The location of Sport Ngin terminals, PCs, and/or laptop along with rink ice schedule does not always allow the Head Coach an opportunity to review the score sheet prior to the game being closed. Changes to the Sport Ngin stats once a game has been closed may be allowed for the following as approved by the League System Administrator.

- The game result was wrong
- A Game misconduct or other infractions were entered for the wrong player.

12.7. Team Meetings. The best way to communicate all information is face to face. However, throughout the season your team will have team meetings to get all information out to all members of the team.

- Please be sure to attend the team meeting as this is the best way to get the season off on the right foot. At the team meeting you and the coaching staff will go over the following items and more.
- Team policies, program policies, tournaments, communication, coaching philosophies, team events/parties, fundraising, season goals, parent/player expectations, zero tolerance... and many other topics. *Please be sure to attend all team meetings.*
- All program members will be notified of JPH association meetings via the program website with a minimum of 15 days' notice.

13. **SPORTSMANSHIP.** Players and parents are expected to hold themselves to a high standard. This standard has been set by this program and USA Hockey. Players and/or parents in violation of this code will face repercussions up to and including loss of ice time, potential fines, suspension or removal from the JPH program. All players and coaches must sign the code of conduct form making sure they are in full agreement of what it means.

13.1. Players. A minor penalty for unsportsmanlike conduct shall be assessed whenever a player;

- Openly disputes or argues about any decision by an Official.
- Uses obscene or vulgar language, including swearing, in a boisterous manner to anyone at any time, even if it is not directed at any particular person.
- Visually demonstrates any sign of dissatisfaction with any Official's decision, in a manner that openly embarrasses the Official and/or challenges his judgment.
- Any time that any player persists in any of these actions, he/she shall be assessed a Misconduct Penalty. A Game Misconduct shall result if such player continues.

13.2. Coaches. A Bench Minor penalty for unsportsmanlike conduct (Zero Tolerance) shall be assessed whenever a coach:

- Openly disputes or argues about any decision by an Official.
- Uses obscene or vulgar language in a boisterous manner to anyone at any time.
- Visually displays any sign of dissatisfaction with an Official's decision, in a manner that openly embarrasses the Official and/or challenges his judgment. This includes standing on the boards or standing in the bench doorway with the intent of inciting the Officials, players, or spectators.
- Any time that a Coach persists in any of these actions, he/she shall be assessed a Game Misconduct Penalty.

13.3. Officials. Officials must apply these guidelines in a realistic manner and must be careful not to get overly technical in their enforcement. This policy is designed to eliminate direct confrontations with Officials while still allowing players and coaches an avenue to communicate in a calm and reasonable fashion.

- Officials are required to conduct themselves in a businesslike, sportsmanlike, and non-vindictive manner at all times. The actions of an Official must be above reproach. Actions such as "baiting" or inciting players or coaches are strictly prohibited.
- On-ice officials are ambassadors of the game and shall always conduct themselves with this responsibility in mind.

13.4. Spectators. On-ice officials will stop the game when the parents/spectators displaying inappropriate and disruptive behavior interfere with other spectators or participants of the game.

- The on-ice officials will identify violators to the coaches for the purpose of removing parents/spectators from the spectators viewing and game area. Once removed, play will resume. Lost time will not be replaced and violators may be subject to further disciplinary action by the local governing body. This inappropriate and disruptive behavior shall include:
 - Using obscene or vulgar language in a boisterous manner to anyone at any time.
 - Taunting players, coaches, officials or other spectators by means of baiting, ridiculing, threatening physical violence, or physical violence.
 - Throwing any object in the spectators viewing area, players' bench, penalty box, or the on-ice surface, that in any manner creates a safety hazard.
 - Any violators will be escorted from the facility and not allowed to return until a review of the incident has taken place and a disciplinary decision on individuals involved has been reached.

14. **LOCKER ROOM SUPERVISION**. Per USA Hockey, our youth players need to know that their hockey environment is safe. This policy ensures that a responsible adult is looking out for them at all times. USA Hockey is concerned with locker room activities between minor players; minor players and adult players; adults being alone with individual minor players in locker rooms; and with nonofficial or non-related adults having unsupervised access to minor participants at sanctioned team events.

14.1. Locker Room Behavior. In addition to the development of our hockey players and enjoyment of the sport of hockey, the safety and protection of our participants is central to the Jr. Pioneers goals. To help prevent abuse or misconduct from occurring in our locker rooms, the Jr. Pioneers have adopted the following locker room policy. This policy is designed to maintain personal privacy as well as to reduce the risk of misconduct in locker rooms. At the various arenas there are a number of locker rooms available for our program's use. Some of the locker rooms have their own restroom and/or shower areas or share a restroom and/or shower area with one or more locker rooms. Our teams regularly travel to play games at other arenas, and those locker rooms, rest rooms and shower facilities will vary from location to location. At arenas for which you are unfamiliar, parents should plan to have extra time and some flexibility in making arrangements for their child to dress, undress and shower if desired.

- It is the policy of USA Hockey that all Affiliates, Districts, leagues, and local hockey programs have at least one responsible adult present directly monitoring the locker room during all team events to assure that only participants, (coaches and players), approved team personnel and family members are permitted in the locker room and to supervise the conduct in the locker room. Further, responsible adults must personally monitor the locker room environment at all times while participants are present and also make sure the locker room is appropriately secured during times when minor participants are on the ice. We will be asking our head and assistant coaches to really take the initiative to oversee locker room supervision and ask for your help when or as needed.
 - While constant monitoring inside of the locker rooms and changing areas might be the most effective way to prevent problems, we understand that this would likely make some players uncomfortable and may even place our staff at risk for unwarranted suspicion. We conduct a sweep of the locker rooms and changing areas before players arrive, and if the coaches are not inside the locker rooms, a coach will be posted directly outside of the locker rooms and changing areas during periods of use and leave the doors open only when adequate privacy is still possible, so that only participants (coaches and players), approved team personnel and family members are permitted in the locker room.

- **Players should not bring any valuables into the locker room in order to prevent damage, theft or misplaced items (cell phones, money, jewelry, etc.).**
- Parents are not permitted in the locker rooms, except for players at the younger age groups (U8 and U10), but only if it is truly necessary. If a player needs assistance with his or her uniform or gear, if the player is or may be injured, or a player's disability warrants assistance, then we ask that parents let the coach know beforehand that he or she will be helping the player. Naturally, with our youngest age groups it is necessary for parents to assist the players getting dressed. We encourage parents to teach their players as young as possible how to get dressed so that players will learn as early as possible how to get dressed independently. In circumstances where parents are permitted in the locker room, coaches are permitted to ask that the parents leave for a short time before the game and for a short time after the game so that the coaches may address the players. As players get older, the coach may in his or her discretion prohibit parents from a locker room.

14.2. **Mixed Gender Teams.** Some of our teams may consist of both male and female players. It is important that the privacy rights of all of our players are given consideration and appropriate arrangements made. Where possible, the Jr. Pioneers will have the male and female players dress/undress in separate locker rooms and then convene in a single locker room before the game or team meeting. Once the game or practice is finished, the players may come to one locker room for a team meeting and then the male and female players proceed to their separate locker rooms to undress and shower, if available.

- If separate locker rooms are not available, then the players will take turns using the locker room to change. We understand that these arrangements may require that players arrive earlier or leave later to dress, but believe that this is the most reasonable way to accommodate and respect all of our players.

14.3. **Cell Phones and Other Mobile Recording.** Devices Cell phones and other mobile devices with recording capabilities, including voice recording, still cameras and video cameras, are not permitted to be used in the locker rooms. If phones or other mobile devices must be used, they should be taken outside of the locker room. It may be permissible to have a team manager collect phones.

14.4. **Locker Room Fines.** If we do not follow the Locker Room Supervision Policy set forth by USA Hockey, our association could be assessed a fine in a range of \$500-\$2000 based on infractions that occurred at the time the locker room was unsupervised.

15. **RITCHIE CENTER FACILITY RULES.** These rules have been established by the University of Denver to insure a safe, clean, and respectful environment for all participants, coaches, and guests of the program. During on-ice activities only team members (players), coaches and Technical Coordinators are allowed in the player's bench.

15.1. **FACILITY POLICIES.** These rules have been established as a guide for any and all facilities on the University of Denver campus and all facilities Jr. Pioneer teams utilize throughout the course of the season. Appropriate behavior is expected of all Jr. Pioneers Hockey players, coaches, parents, siblings, and guests in the lobby, at the front desk and other common areas. Inappropriate behavior may result in ejection from the arena, Jr. Pioneers Hockey, and DU Athletics and Recreation programs.

- The front desk staff at the arena is not responsible for ice scheduling, game scheduling, or referee scheduling. Questions regarding these issues should be directed to the Jr. Pioneers Hockey staff.
- Locker rooms, whether at DU or at another arena, must be left in the same or better condition in which they are found. If you find a locker room in unsatisfactory condition upon entering it, please let the front desk staff know. An adult (usually the coach) must be present at all times in the locker room. The assigned team is responsible for any damages.
- The Joy Burns Arena management requires players to dress and undress in the locker rooms. Players may not dress or undress in the lobby for a practice or game.
- For all activities in Magness Arena, all spectators must be directed to stay on the east side of the arena (sections 8-12) and not allowed to be on the west side (including the lounge on top of the arena) or either end of the arena.

15.2. Magness Arena. In Magness, players will enter the ice from the bench. Players are only allowed on the ice for games once the referee has signaled them to come onto the surface. For practices, players are not allowed on the ice unless a coach is on the ice with them.

- During on-ice activities only team members (players) and coaches are allowed on the player's bench.
- Coaches must receive a code for the locker room at the front desk before being allowed in their assigned locker room. Only an adult on the coaching staff (head coach, assistant coach or manager) may get the code for use. Car keys will be required to check out the key.
- No one is allowed on the ice during resurfacing times (with the exception of coaches or referees moving goal nets). Players, coaches and officials must wait until the Zamboni entry doors are completely closed before going on the ice.
- Consumption of food and beverages in the locker rooms should be limited to sports drinks and bars. There is no food consumption allowed on the ice and in the player's bench (with the exception of water). Please be respectful of the environment for all parties by disposing of trash in the designated receptacles.
- The use of sticks, pucks, or balls in the off-ice areas is prohibited.
- Rollerblading, skateboarding and the use of scooters inside the building is prohibited.
- Use of alcohol and tobacco products is not permitted in the facility.
- Pets are not allowed in the ice arena (with the exception of guide assistance dogs with identification).
- Children under ten (10) years of age are not to be left unattended while in the facility. Please do not assume once they are inside the arena they are in a safe environment and can be left to roam at will. Small children can get injured while playing tag, hide and seek, etc. in the off-ice areas and bleachers. Parents must keep children under supervision at all times while in the arena.
- Players of the JPH program are not to be left unattended in the locker rooms. A parent or coach must be present at all times a child is in the locker rooms.
- Acts of vandalism to the building or grounds shall be reported immediately. VANDALS WILL BE HELD LIABLE FOR THE FULL AMOUNT OF DAMAGE CAUSED and are subject to ejection from Jr. Pioneers, the arena, and DU Athletics and Recreation programs.

15.3. Joy Burns Arena. Players will enter the ice from the home bench for practices, and from the home end doors for games. Players are only allowed on the ice for games once the referee has signaled them to come onto the surface.

- No doors (penalty box, bench, zam, etc) located around the ice will remain open during ice practice
- Respect facilities, locker rooms, lobby, and other public areas.
- No pucks, balls and or games in hallways or locker rooms
- When walking from JBA to Magness, please respect all Zam signs and be cautious when zam doors are open
- Parents, please keep children not involved in JPH under close supervision
- The Ritchie Center is a public building and we don't want anything to happen to your child(ren).
- The Ritchie Center is not a playground; please no soccer, footballs, tennis ball etc.
- You break it, you pay for it!
- Fines will be assessed to teams or players for the cost of repairing damages
- Teams/Managers and/or coaches are expected to report any damage to the JBA Front Desk Staff before entering and using a locker room, ice arena or program space
- If damage is found in a space used by a team/player/coach and not reported prior to usage, it will be assumed the last team using the locker room is responsible for the damage.
- Video surveillance, locker room attendants and coaches will be referred to when necessary for information related to damages.

16. **JPH PLAYER POLICIES.** Players for Jr. Pioneers are expected to represent him/herself, the coaching staff, the program and the University of Denver in a positive and respectful manner.
- The emphasis of the program will be placed on having fun, learning, and skill development.
 - All players shall have a current USA hockey registration and Colorado Amateur Hockey Association registration.
 - Players will be allowed to have only a positive effect on their coaches, referees, teammates, and the University of Denver.
 - Family and school shall be the highest priority. Players are expected to learn the time management skills that allow success in both school and hockey. Parents are encouraged to contact the University of Denver Manager of Youth Hockey Operations if grades become a problem.
 - School, religion, illness, or pre-arranged leave are considered an excused absence.
 - Injuries requiring medical attention may require a doctor's release prior to the player returning to practice.
 - Players shall conform to the Jr. Pioneers Hockey dress code as defined in the Players' and Coaches' Notebooks.
 - Players shall adhere to the guidelines and rules of Jr. Pioneers Hockey, CCYHL, CAHA and USA Hockey.
 - Jr. Pioneers Hockey requires a player release before a player is authorized to participate with another program and/or association. This includes tryouts, tournament play, etc. To be rostered with another team, even for a specific time, the player must receive a signed player release from Jr. Pioneers Hockey prior to being added to the roster for a different association. Once the player has completed their term with the other association and is ready to be added back to the Jr. Pioneers roster, they must receive a signed player release from the other association.
 - Vandalism, graffiti or any damage to the facilities will not be tolerated and may result in suspension or expulsion from the program.
 - Physical or verbal abuse will not be tolerated and may result in suspension or expulsion.
 - Discrimination of any kind will not be tolerated and may result in suspension or expulsion from the program.
 - Drug or alcohol use will not be tolerated and may result in suspension or expulsion from the program.
 - The University of Denver shall review players with a criminal conviction for eligibility to join or remain with the Association.
 - Conduct that is considered inappropriate, but that is not specifically noted in the rules, may result in suspension or expulsion at the discretion of the University of Denver and the Manager of Youth Hockey Operations

17. **JPH COACHES POLICIES.** The coaches' rules are set forth to promote good sportsmanship, respect and enjoyment of the game. The emphasis will be placed on learning and having fun. The Jr. Pioneers Hockey program does not want coaches to win at any cost, but encourage their teams to put forth their best effort every time they practice or play a game. Coaches should challenge players to work hard and push them beyond their comfort zone. Coaches will have only a positive effect on players, parents, referees, and the University of Denver. Conduct that is considered inappropriate may result in suspension or dismissal at the discretion of the University of Denver Manager of Youth Hockey Operations and/or the University of Denver.

17.1. PROCEDURES & RULES CONDUCT

- All Coaches shall have a current USA hockey registration, along with proper CEP training and age specific module training. All coaches will abide by the USA hockey coaching standards. All coaches will register with the Colorado Amateur Hockey Association and provide a copy to Jr. Pioneers Hockey.
- All coaches will have read and will abide by the USA Hockey Coaching Code of Ethics. It is the coaches' responsibility to obtain the pamphlet and conform to the standards set therein.
- Head coaches are responsible for the actions of the assistant coaches and players on his/her team.
- Head coaches are responsible for limiting on-ice participation to one head coach, two assistant coaches, and one goalie coach. All on-ice coaches must be registered with USA Hockey and have the proper coaching certification. If a goalie coach is not present then a third assistant may participate.

- The coaching staff is responsible for the even distribution of discipline to every member of the team. Favoritism and preference are not acceptable. Consistency and fairness is the key to creating team cohesiveness.
- The University of Denver and the Manager of Youth Hockey Operations discourage the consumption of alcohol at any Jr. Pioneers Hockey event, including tournaments. The consumption or use of any controlled substance will not be tolerated and will be grounds for the immediate suspension and possible expulsion from the organization.
- Interactions between parents, players, coaches and staff should be conducted in a calm and businesslike manner. Coaches are encouraged to walk away from any confrontational situations.
- Coaches are expected to know and understand the USA Hockey Rules. Coaches are expected to play within those rules and require fair play from the players.
- All coaches are to conduct themselves in a businesslike manner on the bench and provide a positive role model for the players. Yelling at the referees, foul language and obscene gestures will not be tolerated.
- Coaches shall immediately inform the University of Denver Manager of Youth Hockey Operations of any serious disciplinary infractions by players and/or parents (vandalism, drugs or alcohol, physical confrontations, etc).
- Coaches failing to uphold the above standards may be subject to suspension or removal from the association at the discretion of the University of Denver Manager of Youth Hockey Operations and/or the University.

17.2. DRESS CODE

- Coaches must only wear the designated attire provided by the Jr. Pioneers Hockey program. All coaches must look professional when representing the Jr. Pioneers Hockey at any ice hockey function. Coaches must set the example for the players. They shall also not alter or put any advertisement on the Jr. Pioneers Hockey jacket without approval by the University of Denver Manager of Youth Hockey Operations.
- Teams registered through Jr. Pioneers Hockey must wear their Association jerseys at all tournaments and league games. Jerseys may not be altered in any way unless designated and approved by the University of Denver Manager of Youth Hockey Operations.
- Coaches must wear Jr. Pioneers Hockey jackets or warm-up during games while representing the association. Coaches may wear a sport coat, shirt and tie in place of the Jr. Pioneers Hockey attire, if the head coach so desires.
- Head coaches will receive a warm-up suit.

17.3. PRACTICE / GAMES

- The coaching staff is responsible for supervision of players in the locker room and arena facilities.
- Coaching staffs are responsible for maintaining the safety of the players during on and off ice activities.
- Players are not to enter the ice before the Zamboni doors are closed and are to leave the ice at the conclusion of practice. All pucks will be picked up prior to the Zamboni doors are being opened.
- Only rostered coaches may be on the bench during tournaments, games and scrimmages.
- During off-ice training (dry land), the coaches will keep players together and in a safe environment.
- All coaches (head, assistant and goalie) will communicate to their team regarding when they will be absent or late to a game or practice. It is very important that coaches be consistent in attendance and set an example for players.

17.4. COACH SELECTION PROCEDURES

- Head and assistant coaches must fill out a coaching application and submit it the University of Denver Manager of Youth Hockey Operations.
- All head, assistant and goalie coaches must be approved and appointed by the University of Denver Manager of Youth Hockey Operations prior to stepping on the ice.

- Coaches will have a year-end evaluation/review with the University of Denver Manager of Youth Hockey Operations. Requests for coaching assignments for the next year should be made in writing to the University of Denver Manager of Youth Hockey Operations.
- After all coaching evaluation meetings have taken place, coach selection for the following season will begin. If more than one qualified head coach applies for a particular level, the University of Denver Manager of Youth Hockey Operations will assess their individual skills, merit and experience and place the best candidate in each role.
- Head coaches are encouraged to provide their own assistants. If the Head coach is unable to provide assistants, the University of Denver Manager of Youth Hockey Operations will help find assistants. Head coaches must notify the University of Denver Manager of Youth Hockey Operations who will be the assistant coaches, so they can be put on the official roster and processed.
- Each team is limited to one head coach, three assistant coaches. Teams must designate two assistant coaches, but are not mandated to have three. The University of Denver Manager of Youth Hockey Operations will be used as a third assistant on all teams.

17.5. COACHING EDUCATION. All coaches (head and assistant) must obtain the appropriate USA Hockey certification level for their appropriate division by December 31st of that year. It is recommended that this is done prior to the start of the season.

- Continuing Education Requirement: All coaches will meet the required standards put forth by USA Hockey surrounding Age Specific Coaching programs and CEP Levels.
- These certification levels and continuing education requirements are mandated by USA Hockey and the University of Denver Jr. Pioneers Hockey Program.

18. **JPH PARENT POLICIES**. These policies are intended to provide a framework for parent participation in an effort to provide a safe, quality and fun sporting environment. Jr. Pioneers Hockey is a volunteer organization in all aspects beyond the administration of the program by the University of Denver and the head coaching staff. We expect parents to treat other parents with respect as well as all other members of the organization and other organizations.

- Parents and guardians of Jr. Pioneers Hockey players shall behave in a manner consistent with the Parent Code of Conduct. This policy is set forth to promote good sportsmanship, respect and enjoyment of the game for the coaches, parents and players.
- All parents must read and sign the Jr. Pioneers Hockey Parent Code of Conduct and must register with CAHA/AVs Cares Program, which is required each season, before their child or children can participate in Jr. Pioneers Hockey activities.
- As part of the JPH Membership upon registration, Parents shall be responsible and are subject to fines and/or suspensions for violations of USA Hockey or CAHA Policies.
- Each parent (or guardian) of a Jr. Pioneers Hockey player shall volunteer – i.e., tryouts, tournaments and games.
- Jr. Pioneers Hockey will provide volunteer training (e.g., clock, score sheet) to parents.
- Parents shall pay their portion of all team fees as agreed upon by the team. Special circumstances should be referred to the Head Coach and/or Manager of Youth Hockey Operations
- Failure to adhere to Association policy regarding conduct may result in suspension or expulsion from the Association.
- Should a parent violate the Association standards, he/she may be subject to the following discipline:
 - First offense: A formal apology to the affected individual(s) in writing.
 - Second offense: A formal apology to the affected individual(s) in writing and the parent will not attend the next league game. Additionally, the parent will be required to perform some service project that benefits the Association.
 - Third offense: A formal apology to the affected individual(s) in writing and the parent will not attend JR. PIONEERS HOCKEY related activities for the next 30 days. The parent will be required to perform some service project that benefits the Association.

- Fourth offense: The parent and player will be asked to leave the Association.
- The appropriate authorities will handle any violation that can be prosecuted either criminally or civilly. This action will be in conjunction with and additional to the measures defined above.

19. **JPH MANAGER POLICIES**. The Team Manager is an essential part of the Jr. Pioneers Hockey program. The team manager helps to keep the program running smoothly and to keep the experience a positive one for the players. The team manager is a liaison between the coaching staff and the team and between the coaching staff and the Association management.

- The team manager is responsible for all business aspects of team administration.
- The team manager, with the help of the association registrar, will ensure that all teams are properly registered with USA hockey and the Colorado Amateur Hockey Association (CAHA).
- The team manager does not speak for the coach unless instructed to. In addition, the team manager does not take on responsibilities that belong solely to the coaching staff such as choosing players for lines, game play time, or practice management.
- The coach appoints the team manager at the beginning of the season. Preferably the team manager is chosen prior to the first team meeting so they are part of the initial decision-making processes.
- The primary responsibility is to help make the season run smoothly by taking care of the administrative details. The Team Manager typically handles any information distribution to the team, arrange scrimmages and tournaments and manage team finances. Additional duties will include jersey distribution, obtaining minor officials for home games, sponsorships and coordinating team pictures.
- The team manager helps the coach keep in touch with the team and parents. The team manager should be a liaison and initial point of contact for the parents to express either concerns or appreciation to the coaching staff.
- The team manager is responsible for maintaining the following documents:
- USA Hockey Official Team Roster, Birth certificates for each player, Coaches CAHA/USA Hockey Registration copy, Coaches CEP copy, Coaches USA Age Specific Module copy, USA Hockey Waiver of Liability, Release Medical information, USA Hockey Consent to Treat, USA Risk & Insurance Form

20. **ALCOHOL, TOBACCO, DRUGS**. The use of drugs, alcohol, and tobacco products are strongly discouraged at any time in a player's career. There are countless statistic's regarding the use of drugs, alcohol and tobacco, and how detrimental they are to the body of a young athlete. Players are not to use any drugs, tobacco, or alcohol product during any team function.

- 20.1. The use of tobacco, alcohol, or illegal drugs at any team function will result in the users immediately removal from the team with no chance for reinstatement for the duration of the season. In the event of a player being removed from a team for violating this drug and alcohol policy there will be no chance for financial reimbursement. Players caught using tobacco, drugs, or alcohol outside the spectrum of team functions will be suspended until that player meets with a disciplinary review board (which will consist of 3 disinterested parties of JPH, Manager of Youth Hockey Operations and Director of Joy Burns Arena) where the matter can be investigated.
- 20.2. Coaches who are of the appropriate age to consume tobacco or alcohol are expected to do so in a manner befitting a coach and mentor. Any abuse of alcohol will not be tolerated. Coaches are in no way to use any illegal drug or be under the influence of any illegal drug while at any team function. Doing so will result in immediate removal of that coach from his/her coaching position with no chance for reinstatement that year.

21. **ISSUES AND CONCERNS**. The Association will provide a means for issues and concerns to be aired and resolved in a fair and equitable manner. This policy and the Safesport policy and procedures are what JPH will refer to should issues and concerns related to these types of interactions should occur. Jr. Pioneers Hockey supports USA Hockey and CAHA policies and procedures related to SafeSport. More information, as well as policies and procedures related to Jr. Pioneers Hockey and SafeSport, can be found on the JPH website in our SafeSport Handbook.

21.1. Issues and Concerns Policy. Issues and concerns are defined as matters that relate to the team, the coach or individuals, parental or participant, that require a resolution and action taken. As outlined in the communication section of this document, issues will be handled following each step of that model. However, if you feel, for whatever reason, that you cannot effectively pursue resolution of your issue using the above procedure, you are urged to complete an Issues and Concerns Form. The purpose of this confidential form is to provide prompt and equitable resolution to a complaint or concern that cannot be resolved at the team level. The complaint or concern may involve persons or situational problems, but does not include legal issues. The Association will attempt to resolve the issue or concern at the lowest level possible. The individual with a complaint may be required to appear in a meeting that may help to resolve the issue/concern to limit a misunderstanding of second hand information. The form will be reviewed by the Manager. *ALL INFORMATION IS KEPT STRICTLY CONFIDENTIAL*.

21.2. JR. PIONEERS HOCKEY WHISTLEBLOWER POLICY. The University of Denver requires all the staff to observe high standards of business and personal ethics in the conduct of their duties and responsibilities. As representatives of Jr. Pioneers Hockey, we must practice honesty and integrity in fulfilling our responsibilities and comply with all applicable laws and regulations. It is our responsibility of all directors and employees to report ethics violations or suspected violations in accordance with CCYHL and CAHA articles of incorporation, Bylaws, Rules and Regulations and playing rules of USA hockey and CAHA.

- No director, coach, manager, parent, player, or employee who in good faith reports a violation shall suffer harassment, retaliation or adverse employment consequence.
- An employee who retaliates against someone who has reported a violation in good faith is subject to discipline and being reported to the CCYHL and CAHA if appropriate.
- The right of the whistleblower for protection against retaliation does not include immunity for any personal wrong doing that is alleged and investigated.
- A member or staff who intentionally files a false report of wrong doing will be subject to discipline up to and including suspension from the program. This Whistleblower Policy is intended to encourage and enable members and staff and others to raise serious concerns within the Organization.
- Member or volunteers with any questions should contact the Manager of Youth Hockey Operations or Assistant Director of Programs.

21.3. CONFLICT OF INTEREST POLICY. This section explains the steps that must be taken when a Conflict of Interest is declared or discovered. It is our policy that no member of Jr. Pioneers Hockey or employee will take advantage of his or her role by allowing a situation to exist that may be construed as a conflict of interest. It is also the intent of Jr. Pioneers Hockey to carry out activities in accordance with the highest ethical standards.

- Jr. Pioneers Hockey parents, players, coaches, volunteers and employees should not engage in any conduct or activity that might reasonable be interpreted as tending to adversely affect the performance of duties.
- All players, parents, volunteers and staff of Jr. Pioneers Hockey must adhere to this policy. Any person who does not follow this policy may be subject to disciplinary actions by Jr. Pioneers Hockey.
- Jr. Pioneers Hockey embraces a philosophy of disclosure and fosters an attitude of openness and integrity. This section explains our “Conflict of Interest Policy” and attempts to deal with the issues in a way that is fair to the organization and its employees.

- 21.4. CONFLICT OF INTEREST. A situation in which a Jr. Pioneers Youth Hockey Member (parent, player, coach, employee or Volunteer or anyone with whom the Jr. Pioneers Hockey Association has a close personal or business relationship) has a personal or financial interest in a matter which is the subject of official action by the Jr. Pioneers Hockey association. A Jr. Pioneers Hockey member shall be deemed to have a conflict of interest if he or she would be adversely affected or benefit from the action of the Jr. Pioneers Hockey association in a manner substantially different from the general public. A conflict of interest shall not arise as to any action or recommendation by the Jr. Pioneers Hockey Association in which a member of Jr. Pioneers Hockey shares the same personal or financial interest as the entire membership of a common class of the general public.
- 21.5. STATEMENT OF POLICY. Jr. Pioneers Youth Hockey members should attempt to minimize and avoid any conflict of interest and the appearance of any conflict of interest. To this end, Jr. Pioneers Youth Hockey Association members should be fully aware of the extent of his or her personal or financial interests, or the interests of any organization on which he or she is a part.
- No Jr. Pioneers Youth Hockey Association member shall use his or her position, or the knowledge gained there from, in such a manner as to give rise to a conflict of interest.
 - Jr. Pioneers Youth Hockey Association members have a duty to place the interest of the Jr. Pioneers Youth Hockey association foremost in any dealings with the Jr. Pioneers Youth Hockey association and have a continuing responsibility to comply with the requirements of this policy until their association with Jr. Pioneers Youth Hockey ceases.
 - Jr. Pioneers Youth Hockey Association members may not obtain for themselves, or for anyone with whom they has a close personal or business relationship, an improper personal benefit of any kind from their association.
 - No loans shall be made by the Jr. Pioneers Youth Hockey Association to Jr. Pioneers Youth Hockey Association members or to anyone with whom a Jr. Pioneers Youth Hockey Association member has a close personal or business relationship.
 - Any Jr. Pioneers Youth Hockey Association member who assents to or participates in the making of any such loan shall be personally liable to the Jr. Pioneers Youth Hockey Association for the amount of such loan until the repayment thereof.
 - If a Jr. Pioneers Youth Hockey Association member has a good faith belief that he or she or anyone with whom the Jr. Pioneers Youth Hockey Association has a close personal or business relationship has a conflict of interest or a potential conflict of interest, he or she must make full disclosure of the material facts of such conflict of interest at the earliest possible time.
- 21.6. DISCLOSURE. Disclosures ordinarily should be made to the Manager of Youth Hockey Operations. Formal notation of disclosures shall be part of the process. Conflicts of interest and potential conflicts of interest will be reviewed and resolved by the Manager of Youth Hockey Operations and the Director Joy Burns Arena in a process to be determined by these individuals.
- 21.7. ABSTENTION FROM FOUNDATION DECISION MAKING. In all situations in which disclosure of conflicts of interest or potential conflicts of interest should be made, the affected Jr. Pioneers Youth Hockey Association member should abstain from decision-taking actions, and that abstention should be formally noted in the form of a verbal conversation and a follow-up email. With disclosure to other participants, the work of the Jr. Pioneers Youth Hockey Association is furthered by the willingness of its employees, however interested, to share information bearing upon the matter under consideration.
- 21.8. BREACH OF POLICY AND REMEDIES. In the event there is a breach of this policy or an allegation of a breach, the matter shall be reviewed and considered by the Manager of Youth Hockey Operations and the Director Joy Burns Arena. In its review of the matter, a remedy shall be decided upon, if any, is appropriate and the Jr. Pioneers Youth Hockey Association employees shall impose the remedy.
- 21.9. ABUSE POLICY. It is the policy of Jr. Pioneers Hockey that there shall be no abuse and neglect, whether physical, emotional or sexual of any participant in any of its programs. Jr. Pioneers Hockey expects every parent, volunteer and staff member to take all reasonable steps to safeguard the welfare of its participants

and protect them from any form of abuse. This policy sets out the principles and practices of Jr. Pioneers Hockey with regards to abusive behavior towards Jr. Pioneers Hockey participants, officials, members, volunteers, coaching staff and University of Denver staff and officials. Jr. Pioneers Hockey is part of a community that is committed to seeking better ways to keep our youth safe. Protecting participants from all forms of abuse and neglect, whether emotional, physical or sexual, is an important element of safety. Jr. Pioneers Hockey considers any form of abuse or neglect to be unacceptable and will do all it can to prevent this social problem. Jr. Pioneers Hockey is committed to the highest possible standards of care for its participants.

- 21.10. DEFINITIONS OF ABUSE. Child abuse is any form of physical, emotional and/or sexual mistreatment or lack of care which causes physical injury or emotional damage to a child. A common characteristic of all forms of abuse against children and youth is an abuse of power or authority and/or breach of trust.
- 21.11. EMOTIONAL ABUSE. Emotional abuse is an attack on a child's self-esteem; it is psychologically destructive behavior by a person in a position of power, authority or trust. It can take the form of name-calling, threatening, ridiculing, berating, intimidating, isolating, hazing or ignoring the child's needs.
- 21.12. PHYSICAL ABUSE. Physical abuse is when a person in a position of power or trust purposefully injures or threatens to injure a child or youth. This may take the form of slapping, hitting, shaking, kicking, pulling hair or ears, throwing, shoving, grabbing, hazing or excessive exercise as a form of punishment.
- 21.13. NEGLECT. Neglect is prolonged inattention to the basic necessities of life such as clothing, shelter, nutritious diets, education, good hygiene, supervision, medical and dental care, adequate rest, safe environment, moral guidance and discipline, exercise and fresh air. This may occur in hockey when injuries are not adequately treated or players are made to play with injuries, equipment is inadequate or unsafe, no-one intervenes when team members are persistently harassing another player, or road trips are not properly supervised.
- 21.14. SEXUAL ABUSE. Sexual abuse is when a young person is used by an older child, adolescent or adult for his or her own sexual stimulation or gratification.
- 21.15. BULLYING AND HARASSMENT. Jr. Pioneers Hockey is committed to providing a fun and safe sport and work environment which promotes equal opportunities and prohibits discriminatory practices and bullying. Harassment is a form of discrimination which is prohibited by human rights. Bullying involves a person expressing their power through the humiliation of another person. A sports environment which actively discourages harassment and bullying and builds relationships based on trust and mutual respect is an environment which discourages the abuse of children and youth, and encourages the overall development of the individual. Players and other participants are expected to refrain from harassing or bullying behavior and are encouraged to report incidents of harassment or bullying. Anyone making a complaint which is found to be clearly unfounded, false, malicious or frivolous may be subject to discipline.
- 21.16. DUTY TO REPORT. It is the policy of Jr. Pioneers Hockey that any Jr. Pioneers Hockey personnel (part-time and full-time staff, volunteer, participant, team official, on ice official) or Jr. Pioneers Hockey partner (parent, guardian) who, has reasonable grounds to suspect that a participant is or may be suffering or may have suffered from emotional, physical abuse and neglect and/or sexual abuse shall immediately report the suspicion and the information on which it is based to the Jr. Pioneers Hockey Officials so proper steps can be taken. Those involved with Jr. Pioneers Hockey in providing hockey opportunities for participants understand and agree that abuse or neglect, as defined above, may be the subject of a criminal investigation and/or disciplinary procedures. Jr. Pioneers Hockey is committed to help reduce and prevent the abuse and neglect of participants. Jr. Pioneers Hockey realizes that persons working closely with children and youth have a special awareness of abusive situations. Therefore these people have a particular reporting responsibility to ensure the safety of Jr. Pioneers Hockey participants. Failure to report an offence and thereby, failure to provide safety for participants, may render the adult who keeps silent legally liable for conviction.

APPENDIX A

2018 – 2019 Fee Structure

Fees include:

- Ice time for games and practices at the University of Denver
- Tournament Entry Fees for a selected number of tournaments. Additional tournaments above the number selected will be additional and collected by the team managers
- Practice Socks, Game Socks (U10-U16 get both, U8 get practice socks only) and Helmet Decals
- Practice Jersey, Home and Away game jerseys (U10-U16)
- Coaches' salaries
- League Fees
- Referee Fees for home games
- Parking Pass at designated areas on the University of Denver Campus (once selected for a team, instructions will be given on how to attain a pass)
- Discounts (only one 10% discount will be applied). *Discounts are not applied to deposits.* They are only applied to the season fees after players are selected.
 - 10% Discount for paying remaining balance in full
 - 10% Discount for multiple Siblings per family for having more than one player in the program. Highest registration fee first, then 10% off per child after.
 - 10% Discount for DU Alumni, faculty and staff. This will be automatically applied. If it does not calculate, let us know so we can fix it.
 - 10% Discount for Ricks School students. This is not automatic and we need to do it manually. Please contact us if your child is a Ricks School Student.
 - DU Athletics and Recreation Staff Standard Discount. This will be automatically applied. If it does not show, let us know so we can fix it.
- One 10 Punch Pass per registered player for Stick and Puck
- One 10 Punch Pass per Family for Coors Fitness Center (can only be applied to one parent and cannot be shared)
- 3rd jersey the players get to keep
- Dryland training run by Varsity Strength and Conditioning coaches
- Dryland shirt and shorts

More information

1. Changing Programs
 - a. If you are not going to tryout for the Jr. Pioneers this season and have made the choice to go elsewhere, please let me know.
 - b. This is for any level including HS because releases have to be completed.
2. Tournaments
 - a. This season, teams will be placed in specific tournaments. These tournament entry fees are a part of your registration fees. As a member of Jr. Pioneers Hockey, the expectation is that you go to all team events.
 - i. We will select and enter the teams into the tournaments – this does not mean that more cannot be done. If a team decides to do an additional tournament(s), managers will need to collect additional funds for that purpose.
 1. U16AA or A team – 4 tournaments (one out of state potentially)
 2. U10AA, U12AA, U14AA,- 4 tournaments (one out of state potentially)

3. U10A, U12A, U14A, U15A/16A teams – 4 tournaments (one out of state potentially)
4. U10B, U12B, U14B teams – 3 tournaments in state only
5. U8 teams – 2 jams and friendlies

3. Morning Practices

- a. Due to sharing the facility with our Division I varsity athletics, we tend to have some conflicts that impact the consistent practice we put together. This means we will have times where teams will need to practice in the morning with a start time between 5 and 6am. Starting that early gives families the ability to get back home after practice to get the kids ready for school.
- b. These same conflict may occur when we host our Pioneer Classic tournaments

4. Volunteer Positions

- a. I will be looking to fill a few volunteer positions should anyone want to assist. Here is what we are looking for:
 - i. Merchandise
 - ii. Events
 - iii. Social Media
 - iv. Volunteer recruitment
 - v. Academics

5. Individual player Fundraising for player fees

- a. Players looking for ways to help offset registration fees, The Colorado Avalanche has a program where you assist in the season ticket sales for the Avalanche and for each sale you receive a portion that can go toward your association fees. If you are interested or want more information, review the *attached* documents or contact Jason Schofield at Jason.Schofield@TeamKSE.com

More information will be posted to the Jr. Pioneers website and Jr. Pioneers Newsletters.

APPENDIX B

JPH PARENT & SPECTATORS CODE OF CONDUCT

- I have read and understand the Jr. Pioneers Hockey Parent and Player Handbook
- Do not force your children to participate in sports, but support their desires to play their chosen sport. Children are involved in organized sports for their enjoyment. Make it fun.
- Encourage your child to play by the rules. Remember, children learn best by example, so applaud the good plays of both teams.
- Do not embarrass your child by yelling at players, coaches or officials. By showing a positive attitude toward the game and all of its participants, your child will benefit.
- Emphasize skill development and practices and how they benefit your young athlete. Deemphasize games and competition in the lower age groups.
- Know and study rules of the game, and support the officials on and off the ice. This approach will help in the development and support of the game. Any criticism of officials only hurts the game.
- Applaud a good effort in both victory and defeat and enforce the positive points of the game. Never yell or physically abuse your child after a game or practice – it is destructive. Work toward removing the physical and verbal abuse in youth sports.
- Recognize the importance of volunteer coaches. They are important to the development of your child and the sport. Communicate with them and support them. The period immediately following a game can be an emotional time for players, coaches and parents.
- If you wish to voice a concern or complaint to a coach about a particular player or game, you will wait at least 24 hours after that game to address the issue with the coach.
- I understand that if I break the Code of Conduct I will be subject to disciplinary action by the Jr. Pioneers Association. You have my commitment:
- Zero Tolerance: Applies to behavior off the ice as well as on the ice. Appropriate behavior is expected at all times, including before, during or after a game, whether inside or outside the rink. It includes all ice rinks, tournaments, hotel stays, social functions or any other situation where the individual is identified as a member of Jr. Pioneers Hockey
- The Jr. Pioneers will not tolerate any form of discrimination, including ethnic, racial, gender, physical or mental abuse. Jr. Pioneers members are expected to inform the Rules & Ethics liaison regarding any allegation or suspicion of discrimination, abuse or potential abuse by any Jr. Pioneers member.
- Display good sportsmanship. Always respect players, coaches and officials
- Help provide a safe and fun environment; throwing objects on the ice surfaces can cause injury to players and officials
- Do not lean over and pound on the glass; the glass surrounding the ice surface is part of the playing area.

By registering with the Jr. Pioneers Hockey Program you agree to follow this Parent/Spectator code of conduct.

APPENDIX C

JPH Parking

Please understand that being a part of a University where multiple events are held there will be times when parking is tough. The JPH association will do its best to work with parking services to open up more lot space on busy nights when feasible.

Parking FAQs:

- When can I apply for my parking pass?
- After my child has made a JPH Team
- After registering for my pass how long does it take to get the pass
- It takes approximately 2 weeks to receive your pass in the mail
- Where can I park with my pass
- Please attached map: Lot 401, 108 or L
- How do I receive multiple parking permits?
- You need to visit DU parking Services during their office hours, 2130 S. High St.
- Is my parking pass valid to use during special events or varsity game nights
- Your pass is to be only used during JPH related events and you will be ticketed for improper usage
- How do I register for my parking pass?

By following the on-line registration process below

Step 1: Go to **www.parking.du.edu**

Step 2: Click **visitor** on the top of the screen

Step 3: Click **Account Access** button on the left hand side of the screen

Step 4: click **Guest login** button in the middle of the screen and then **Create Account**

Step 5: Enter Guest User Information (you must select **Recreation Member** as your group) and then your correct group within the Recreation Center that you belong to.

Step 6: Enter **Vehicle Information Step 1 of 2** by entering Plate number, Year, State and Make of vehicle) and

Step 7: Enter vehicle license plate number in the box without any spaces or dashes between numbers and letters

Step 8: Click **Next >>** button

Step 9: Enter **Vehicle Information Step 2 of 2** by selecting the drop down buttons and add your vehicle information for **model, color, style** for the same vehicle

Step 10: Click **Next >>** button

Step 11: Enter **Add/Edit Mailing Address** information

Step 12: Verify that the information you have entered is correct and if so, click **Submit** button

Step 13: Click **log out** at the bottom of your screen

Your permit(s) will be mailed to the address you indicated within 5-7 business days. **Citations will be issued to anyone using an old permit or not displaying a valid temporary permit.**

RITCHIE CENTER FACILITY MAP



LEGEND

1 Coors Fitness Center entrance	5 Barton Lacrosse Stadium entrance
2 Joy Burns Arena entrance	6 Playing Fields entrance
3 Gymnastics entrance	7 Stapleton Tennis Pavillion entrance
4 Hamilton Gymnasium entrance	P Available Parking

MEMBER PARKING (Lots 108, 401, L)

Parking passes are distributed through each individual membership or program that you participate and will grant you access to designated lots. *If you park in Lot L, ONLY park on Level 1, which is one level above ground entrance.*

***VISITOR PARKING (Lot 403, Meter Parking)**

On your first visit to our facility, please utilize our metered visitor parking lots at the front of the Joy Burns Arena, or call for the visitor code in Lot 403.

APPENDIX D

Associations and Age Classifications

The University of Denver is affiliated with USA Hockey, CAHA (Colorado Amateur Hockey Association) and the CCYHL (Colorado Competitive Youth Hockey League). The Jr. Pioneers are a member of the CCYHL, which makes us a member of CAHA and USA Hockey.

The USA Hockey website (www.usahockey.com) is a great resource for all kinds of information. The USA hockey Annual Guide can be found online, CEP coach level can be verified, tournament dates are posted and it includes links to additional resources.

CAHA is Colorado's USA hockey affiliate for all amateur ice hockey: youth, adult, women's/girls. CAHA includes the CCYHL, CDYHL (Continental Divide Youth Hockey League) and RMYHL (Rocky Mountain Youth Hockey League) leagues. The CCYHL is a member of CAHA and by reference adopts the Code of Ethics, Practice to Game Ratio, Screening Policy, Physical Abuse Policy, Sexual Abuse Policy, Zero Tolerance Policy, Court Action Limitation, and Coaching Ethics Code of CAHA. The Corporation shall be affiliated with CAHA and USA Hockey, to the extent any provision contained in these Bylaws contradict any rule, bylaw, or procedure of CAHA or USA Hockey, the provision of CAHA or USA Hockey shall prevail.

Colorado Amateur Hockey Association Website: <http://www.caha.co>

The League that the Jr. Pioneers play in is the CCYHL. The other teams in the CCYHL are:

Members

- Arapahoe Youth Hockey
- Arvada Hockey
- Boulder Valley Hockey
- Colorado Rampage
- Colorado Springs Amateur Hockey
- Foothills Youth Hockey
- Hyland Hills Hockey
- Littleton Youth Hockey
- Northern Colorado Youth Hockey

Probationary Members

- Colorado Select Girls Hockey Association
- Lakewood Lakers

Age Classifications

The following age classifications have been established for all teams registered with USA Hockey.

Mites/U8: 8 or under

Squirt/U10: 10 or under

PeeWee/U12: 12 or under

Bantam/U14: 14 or under

Midget/U16 and U18: 18 or under

APPENDIX E

Jr. Pioneers Hockey: Squirt - Midget Jersey Rental Agreement

1. ENTIRE AGREEMENT. This Rental Agreement is between Jr. Pioneers Hockey (owned and operated by Colorado Seminary, also known as the University of Denver and its Division of Athletics and Recreation) and you, the member, hereafter known as "Player," and contains the entire agreement between the parties hereto and supersedes all prior understandings or agreements. No waiver, change or modification of any term or condition hereto shall be binding unless agreed to in writing by the party to be bound.
2. RENTAL RATE. Player agrees to pay, according to agreement terms, all charges and costs for the use thereof. The rental rate is \$100.00 for both home and away jerseys for the rental period. This fee is included in the Association Fees. The rental period is from August 20th, 2017 to April 15th, 2018.
3. INSPECTION. Player acknowledges that he/she has inspected the jerseys to be rented under this rental agreement and has accepted such jersey in good working condition and repair at the time of its delivery, without any guarantee or warranty from Jr. Pioneers Hockey. All jerseys are rented on an "as-is" basis. Player acknowledges that he/she fully understands the proper use of the jerseys. After acceptance, and until re-delivery of the jerseys to Jr. Pioneers Hockey, Player agrees that Jr. Pioneers Hockey shall have no responsibility for its maintenance or care, or for any damage caused to or by the jerseys. During such time, Player shall maintain, service, and keep in good repair the jerseys at his/her own expense, normal wear, tear or depreciation excepted.
4. LOSS OR DAMAGES. Player shall not abuse, harm, or misuse the jerseys. All risk of loss or damage outside the ice surface to the jerseys shall be born by Player.
5. PATCHES. The only items that may be added to a jersey is loose twill for team captain and alternates ("C" and "A") and USA Hockey National Championship patches. Team captain and alternates twill are to be sewn on player's left front shoulder using twill provided by Total Hockey. For teams qualifying for USA Hockey National Championship tournament, Total Hockey is only authorized to sew patches on jerseys. The patches will be sewn in the location on the jersey USA Hockey requires. The Jr. Pioneers Hockey will collect and bring jerseys to Total Hockey for USA Hockey patch sewing. At the team's expense, Total Hockey will apply patch to jersey for the tournament and remove patches when jerseys are returned at conclusion of season.
6. REPAIR OR REPLACEMENT. In the event of loss or damage, Player agrees to reimburse Jr. Pioneers Hockey for the complete purchase price of \$150.00 per jersey.
7. DISCLAIMER OF WARRANTIES. The Jr. Pioneers Hockey expressly excludes all warranties covering the jerseys, whether express, implied or arising by operation of law, including the implied warranties of merchantability and fitness for a particular purpose. Jr. Pioneers Hockey shall not be responsible for any loss, damages or injury to Player or Player's property in any way connected with the use and defect in or failure of the jerseys.
8. INDEMNITY. Player shall protect, hold harmless, and indemnify Jr. Pioneers Hockey from and against any and all claims, damages, judgments, expenses (including attorneys' fees) and losses of any nature in connection with, arising from or related to renting, condition, and use of the jerseys. Player agrees to provide Jr. Pioneers Hockey with a complete report of any accident involving the jerseys.
9. SUBLETTING. Player shall not sublet or assign this Rental Agreement or the jerseys covered hereby except by written consent of Jr. Pioneers Hockey.
10. DEFAULT. Upon the occurrence of any default by the Player in any of the terms or conditions of this Rental Agreement, Jr. Pioneers Hockey may, at its option and without notice or demand on Player, declare this rental agreement in default, whereupon all rights of the Player in the jerseys shall terminate. Without limiting any of the Jr. Pioneers Hockey's remedies, upon default the jerseys shall be promptly surrendered to Jr. Pioneers Hockey.
11. CAPTIONS. The respective captions in this agreement are for convenience only and are not to be used in construing the meaning or intent of any of the terms or provisions of this agreement.
12. LAW. This Rental Agreement is made under and shall be construed in accordance with and governed by the laws of the State of Colorado.

By registering with the Jr. Pioneers Hockey Program you agree to follow this Parent/Spectator code of conduct.